



Please note
backside!

General rules

- No smoking on the entire company premises - **including in the truck!!!**
- When driving on the premises, the road traffic regulations apply on principle.
- Drive into the correct lane on the premises (see map).
- The allowed driving speed on the premises is walking speed.
- During the wait, always remain **in the vehicle**. Do not walk around the premises.
- Wear protection equipment (safety shoes, warning vest, etc.)
- Outside the vehicle observe the traffic on the premises (make eye contact with machine operators).
- The working area for the driver is maximum 2 m around the vehicle.
- It is forbidden to be present on the driveways!
- The marked walkways must be exclusively be used by pedestrians.
- Never enter a hall through the drive-in gate - always use the provided doors.
- **In case of fire or fire alarm, immediately proceed to the assembly point 7.**





Procedure for collectors

- Wait at the collectors' gate ①.
- After the gate has been opened, drive onto the entry scales ②. Leave the vehicle and keep the load number at hand.
- Press the button on the phone to register and tear off the load instructions note.
- Follow the instructions of the scales staff.
- During the loading process, always remain inside the vehicle.
- Secure the load goods in accordance with the load securing instructions.
- After loading, promptly leave the load zone and slowly drive over the bridge and onto the exit scales ⑤. Shut down the engine and exit the vehicle.
- At the scales window pick up the weighing card and have the delivery note signed.
- Promptly leave the scales and the premises.

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Procedure for deliverers

- Wait at the deliverers' gate ①.
- After the gate has been opened, drive onto the entry scales ②. Exit the vehicle, keep the notification no ready and notify the staff via the phone.



Walking Floor



- Wait on the scales in the truck, until the driver of the wheeled loader gives a signal.
- Follow the instructions of the driver of the wheeled loader and drive into the unloading area ④.
- Remain seated in the vehicle during unloading.
- After unloading stop the vehicle directly (approx. 1-2m) in front of the unloaded goods; sweep the loading platform if necessary and close the doors.

Container truck



- Drive into the switching area ⑥. Always drive in a **straight line on one of the two switching spaces; do not park across them!**
- Drive into the unloading area ④ according to the instruction of the driver of the wheeled loader; only then open the net.
- Tilt the truck chassis in the unloading area ④.
- Position the container in front of the drawbar of your own trailer.
- Tilt the container of the trailer into the unloading area ④. **Full containers may not be parked on the premises – damage to the tarmac!**
- After unloading, stop the vehicle directly (ca. 1-2 m) in front of the unloaded goods; sweep the loading platform if necessary and close the doors.
- After connecting the trailer, promptly leave the switching area ⑥.

- Slowly drive over the bridge and onto the exit scales ⑤. Shut down the engine and exit the vehicle.
- At the scales window pick up the weighing card and have the delivery note signed.
- Promptly leave the scales and the premises.